



FAST Weekly Plan Example

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:30 - 9:00	Moning Meeting	Moning Meeting	Moning Meeting	Moning Meeting	Moning Meeting
9:00 - 9:45	Review the day - Outstanding Service Tasks	Review the day - Outstanding Service Tasks	Review the day - Outstanding Service Tasks	Review the day - Outstanding Service Tasks	Review the day - Outstanding Service Tasks
9:45- 10:00			Break		
10:00 - 11:00	Call Over Night Leads - HOTS	Call Over Night Leads - HOTS	Call Over Night Leads - HOTS	Call Over Night Leads - HOTS	Call Over Night Leads - HOTS
11:00 - 12:00	Power Hour	Power Hour	Power Hour	Power Hour	Power Hour
12:00 - 1:00			Lunch		
1:00 - 2:00	Hots	Hots	Hots	Hots	Hots
2:00 - 3:15	Call Backs - Follow Ups	Call Backs - Follow Ups	Call Backs - Follow Ups	Call Backs - Follow Ups	Call Backs - Follow Ups
3:15:3:30			Break		
3:30 - 4:30	Power Hour	Power Hour	Power Hour	Power Hour	Power Hour
4:30 - 5:00	What Can Close Today?	What Can Close Today?	What Can Close Today?	What Can Close Today?	What Can Close Today?
After Hours	10 Calls Before I Leave	10 Calls Before I Leave	10 Calls Before I Leave	10 Calls Before I Leave	10 Calls Before I Leave